MINUTES
March 19, 2014
7:00 P.M.

CALL TO ORDER: President, BryAnna Vaughan, called the meeting of the Big Pine Community Services District to order on Wednesday, March 19, 2014 at 7:08 P.M. in the District office.

PRESENT MEMBERS:	BryAnna Vaughan, President Gary Doyel, Vice-President Olivia Moreno, Board Member Bob Steele, Board Member
OTHERS:	Dave Tanksley, Contractor Denis Tillemans, Contractor, via Telephone Bobbie Lovig, Secretary
ABSENT:	Mitch Colvin, Board Member

AGENDA

PUBLIC COMMENTS & PUBLIC HEARING There were no public comments.

MINUTES: Gary Doyel moved and BryAnna Vaughan seconded a motion to approve the minutes of the Meeting of February 19, 2014. Motion carried.

BILLS AND WARRANTS: BryAnna Vaughan moved and Robert Steele seconded a motion to approve the bills and warrants incurred from February 10 through March 10, 2014. Motion carried.

Correspondence:

1. Annual Renewal Questionnaire from SDRMA due March 14, 2013. Bobbie Lovig completed the questionnaire online.
2. Drought Preparedness & Emergancy Response Workshops flyer. Information only. BryAnna said she will be attending the workshop.

BUSINESS –

1. **Report Tanksley-McMurtrie**
   a. Dave provided his Monthly Report for February and said he and his crew mainly performed daily inspection.
   b. Dave said the weeds are getting very bad and he will call Capt. Heyermann to set a date for the brush removal.
2. **Report from Denis Tillemans**
   a. Denis said he took Holly Alpert and a couple of other folks on a tour and answered many questions. They were here for about three hours filming for a documentary of well-run systems. We will be receiving a copy of the CD.

b. Denis said the water and waste water systems are going fine, with no problems. He also said the weeds are in bad shape at the sewer pond area.
c. Denis said he recommends the Board change the Glacier View Campground from a business to a single family for the sewer charge. As the Board had approved that at the last meeting, he suggested we send Matt and Robin Fischer a letter to that effect. The Board discussed it and decided to send the letter stating that, if conditions change, the Board reserves the right to re-evaluate the charges on a yearly basis. Bobbie will write the draft letter and run it by BryAnna and Denis.

3. **Further discussion about the bidding process for sand blasting and coating the inside of the reservoir.**
   a. Denis explained the two separate bids he got from Jeff Caldwell. The Sand Blasting is bid at about $25,000 and the coating at about $22,000.
   b. Denis reiterated that he would not be interested in conducting the bidding process.
   c. The Board had a lengthy discussion about getting bids from LiquiVision and any other contractors we could send them to and also about getting a bid from R.O. Anderson and Rudolph Engineering to do the full bidding process which would include specs and oversight.
   d. BryAnna asked Bobbie if she would call LiquiVision, as well as Tim Rudolph Engineering and R.O. Anderson. She said she could make copies of the CD from LiquiVision for the bidding process. Bobbie will make the calls and be in touch with BryAnna about the results and also report at the next meeting.

4. **Back flow compliance policy discussion and draft letter to customers for May billing.**
   a. BryAnna said she posted a Cross Connection policy on the web.
   b. Olivia said we should make a mandate for all businesses to have a back flow device as well as all swimming pools.
   c. Denis said we should look at them on a case by case basis
   d. Olivia said she has found a brochure we can send to all customers along with a draft letter. The Board agreed Olivia could purchase the brochures and be reimbursed.
   e. A draft letter will be started by Bobbie and discussed and added to at the next meeting for mailing with the brochure in the May billing.

5. **Sewer ponds work crew report from BryAnna Vaughan.**
   a. BryAnna asked if the work had been done and Dave said he hadn’t received a call about it yet.
   b. Dave will call Capt. Hayermann to see if they would be available soon.

6. **Report on meeting for the GIS system set up.**
   a. BryAnna said she and Dave couldn't meet yet but she sent Dave links to show him what she has done so far.
   b. More information will be given at the next meeting.

7. **Irrigation credit discussion and possible motion.**
   a. Denis said changing eliminating the irrigation credit could be a rate increase and require the rate increase process.
   b. BryAnna suggested we revise the policy or ordinance and discuss it at the next meeting.

NEW BUSINESS: **CLOSED SESSION** There was a short discussion of serious delinquencies liens and actions taken.

FUTURE AGENDA ITEMS:

1. Report from McMurtrie-Tanksley.
2. Report from Denis Tillemans..
3. Further discussion about the bidding process for sand blasting and coating the inside of the reservoir. Discussion of bids received for the work and for the bidding process.
4. Cross Connection Policy and letter to customers.
5. Sewer pond work crew report.
6. Report on meeting for the GIS system set up.
7. Irrigation credit policy and possible ordinance revision.
8. Possible Closed Meeting regarding delinquencies.

NEXT Meeting: The next meeting will be a Special and is scheduled for Wednesday, April 23, 2014. Date of regular meeting changed to accommodate conflict of dates.

ADJOURNMENT: There being no other business Gary Doyel moved and Mitch Colvin seconded a motion to adjourn the meeting at 8:32 p.m. Motion carried.

Signed,

Bobbie Lovig, Secretary