

MINUTES of the Special Meeting
OCTOBER 22, 2014
7:00 P.M.

CALL TO ORDER: President, BryAnna Vaughan, called the Meeting of the Big Pine Community Services District to order on Wednesday, October 22, 2014 at 7:00 P.M. in the District office.

PRESENT MEMBERS: BryAnna Vaughan, President
Gary Doyel, Vice-President
Bob Steele, Board Member

OTHERS: Dave Tanksley, Contractor
Denis Tillemans, Contractor
Bobbie Lovig, Secretary

ABSENT: Mitch Colvin, Board Member

AGENDA

PUBLIC COMMENTS & PUBLIC HEARING: Gary Doyel said he talked with Dave Allen about the vacant Board position and Dave said he is interested. Bobbie will send him an agenda for the next meeting and a copy of the current minutes and ask him to bring a letter of interest to the next Board Meeting.

MINUTES: BryAnna Vaughan moved and Bob Steele seconded a motion to approve the minutes of the Meeting of September 17, 2014. Motion carried.

BILLS AND WARRANTS: Gary Doyel moved and BryAnna Vaughan seconded a motion to approve the bills and warrants incurred from September 17, through October 8, 2014. Motion carried.

Correspondence:

1. Annual Statement of Carry and Market Valuation of Inyo County from Treasurer-Tax Collector. Information only.
2. Any letters received regarding application for replacement of vacant Board position. No letters received.

BUSINESS:

1. Report Tanksley-McMurtrie
 - a. Dave went over his written report.
 - b. Dave explained that the backup well has tested for a small amount of lead content. DWP wants him to run the well for a week, so he will do it every day next week and another test will be done the following Tuesday. Dave elaborated about how lead could have gotten into the well.

- c. Dave ordered and received the 100 backflow valves that cost approximately \$700.00. He demonstrated how to install them. They will be offered to the first 100 customers who request them. Bobbie said she would like to deliver the valves to those who request them.
- d. The Ranch that asked to store feed at the sewer plant found another location.
- e. Dave explained to the Board that he would like their support to ask DWP to coordinate testing in a more cost effective way. Bryanna suggested he draft a letter with his concerns and the Board will approve it at the next meeting. Denis suggested he talk with Charlotte Rodriguez about how to go about it also and Dave will be doing that.

2. Report from Denis Tillemans

- a. Denis said Dave Tanksley is now doing the water systems work and it has all been turned over to him.
- b. Denis spent several minutes explaining the raw data of the pumping history of the well and water levels. Bobbie will e-mail the raw data to BryAnna and she will make a chart or graph for the Board and file.

3. Any updates or information from Krista Reger about the Drought Conservation Program for BPCSD.

BryAnna supplied the State Water Resources Control Board Resolution No 2014-0038 to the Board. Krista Reger is working on the formal Conservation Program for BPCSD. In the meantime, Dave Tanksley had e-mailed the one-page policy of restrictions to BryAnna and Bobbie but they both said they did not received them. He will e-mail them again for use in the letter to costumers.

4. Information received from Charlotte Rodriguez about well water levels and background information on the system. See #2.b. above.

5. Discussion of water conservation notice to be sent to customers in their November billing, also adding information about the first 100 customers to ask for the free backflow device that attaches to their faucets.

- a. BryAnna will get a letter together for the next mailing about the Boards position on Drought Conservation.
- b. The letter will also include the offer of the free backflow devices to the first 100 customers that ask for them.

6. Discussion of change to Policy 4020 (Employment of Outside Contractors) to adopt and implement the Uniform Construction Cost Accounting Procedures by Local Agencies.

- a. This item was tabled to the November meeting as County Counsel has asked for 2 more months to work on an answer. They are experiencing a short staff and heavy cases.
- b. Bobbie will call County Counsel and let them know the November meeting has been cancelled and ask them if they can be ready for the December meeting.

7. Further discussion of the bidding process for sand blasting and coating the inside of the reservoir. This is on hold until County Counsel can advise the Board on Policy 4020.

8. Possible Closed Meeting regarding delinquencies.

CLOSED SESSION

Report from Bobbie Lovig on delinquencies and actions taken.

NEW BUSINESS:

1. Approval and signing of Bobbie Lovig's expenses for copy paper, paper towels and light bulbs. Approved and signed.

OTHER:

FUTURE AGENDA ITEMS:

1. Report from McMurtrie-Tanksley, including his draft letter to DWP on test scheduling.
2. Report from Denis Tillemans.
3. Any updates or information from Krista Reger about the Drought Conservation Program for BPCSD.
4. Discussion of the water conservation notice sent to customers in their November billing.
5. Chart or graph from BryAnna about water levels data.
6. Discussion of change of Policy 4020 Employment of Outside Contractors to adopt and implement the Uniform Construction Cost Accounting procedures by Local Agencies. Tabled until the formal response from County Counsel.
7. Discussion of bids matrix tabled until County Counsel response.
8. Possible Closed Meeting regarding delinquencies and actions taken.

NEXT Meeting: The next meeting scheduled for Wednesday, November 19, 2014 is cancelled. The next meeting will be December 17, 2014.

ADJOURNMENT: There being no other business Gary Doyel moved and Bob Steele seconded a motion to adjourn the meeting at 8:32 p.m. Motion carried.

Signed,

Bobbie Lovig, Secretary

